

FITW Campus Lead Meeting 05/1/2019– Minutes

Meeting Information

Date: May, 1, 2019

Time: 3pm-4:30pm

Location: Engr 147

Attendees: Laura Sullivan-Green, Joseph Rencis , Jane Dong, Alison Baski, Jianyu Dong, Shandy Hauk, Ann Baldwin, Nancy McQueen

I. Advisory Board Feedback

- Overall the board was pleased with the results so far.
- Shandy did a great job answering all of the board questions concerning the Calc-Study.
- Board was curious if the Calc-Study could be used for other courses.
- Edith Porter – no statistical improvement of test scores. (Calc-Study) Shandy - Once the Calc-Study begins to match scores (pre and post) and match any patterns.

II. Website and Submissions

a. Workshop Lesson Plans

- FLCs have been working with Tyler to collect of the lesson plans from previous workshops.
- Please remind and assist where needed.
- Materials from the workshop faculty?

b. Mini-grant Lesson Plans and Materials

- Summer 2018 and Spring 2019 should all be collected.
- We have Summer 2018 lesson plans that were submitted during the review process, but may need to gather any newly developed material.
- Spring 2019 before they leave this summer, try to grab those materials.
- Tyler can write up an announcement to the mini-grant awardees.

c. Flipped Materials developed under grant

- Core faculty and other materials developed under the support of the grant.

d. Posters, Presentations, and Papers from Core Faculty

e. FLC Materials

- FLC materials at workshops on campus and conferences, presentations and such.

III. Year 5 Budgets

- **Campus Collaboration Discussions**
- CPP budgeted \$13,000 in Year 4 for SoCal Symposium.
- SoCal may be pushed into extended year if approved.
- If approved for Year 5 extension, the grant will disencumber and re-encumber funds based on partner budgets in extended year.
- External evaluator, WestEd, has provided 3 options of assessment in the extended year based on available funding:
 - i. Option 1: \$20,000 directly to Shandy as a contractor with WestEd. Keep doing what we are doing. Focus on Paperwork and publications.
 - ii. Option 2: \$50,000 with WestEd and Shandy is a consultant working with Bryan (Data Analyst). Assessing the STEM impact with Calculus Data.
 - iii. Option 3: \$80,000 Complex statistical analysis in the Calc/STEM data. Generate research Paper.
- Grant management, the Fall 2019 mini-grants, and assessment/dissemination will be the grant priorities in the extended year.
- Discussion of extended year activities will continue during the Summer.

IV. Upcoming Events

- **CPP Symposium**
- CPP will provide detailed budget for Symposium over the Summer.
- **AY Workshops**
- Both SoCal flipped workshops have been completed with high turnout.
- CPP's half-day workshops proved to be beneficial for faculty and garnered increased interest and attendance.
- **Fall 2019 Mini-Grants**
- Faculty are eligible to apply for Fall 2019 mini-grant if they complete the Eligibility of Spring 19 Workshops
- Mini-Grant applications due around Mid-July. Allow time for Spring workshop faculty to apply.
- Due date July 26th. Send announcement around July 1st.
- Review applications in early Aug and notify faculty of mini-grant awards. Leads review applications: Aug 5-7 and FLCs review July 29 – Aug 2.
- Notify the awarded faculty by Aug 9th.
- Paperwork and contracts for mini-grants will be discussed before the Fall Semester.

V. IRB Survey

- a. **Approval sent to CPP/CSULA**
 - FITW Faculty Survey has been approved by SJSU IRB Office of Research.
 - The approval letter has been sent to each partnering campus.
- b. **Distribute survey through Email**